

CAPITAL TOURS, INC.

200 Merrimack Street, Suite 401 • Haverhill, Massachusetts 01830 • Tel. (978) 373-9140

Dear Parents:

www.capitaltours.net

Capital Tours, Inc., in conjunction with C.D. Hunking Middle School, is pleased to announce our 2016 tour to Washington, DC. Students and chaperones will be picked up at the school on Monday, June 6, 2016 at 6:00 AM and will return to the school on Friday, June 10, 2016 at 10:30 PM. While in Washington, DC, their tour will be conducted by an experienced tour escort. Twelve meals, as well as transportation, lodging, admissions, guide fees, escort services, complete insurance (see below), evening activities, restaurant taxes and tips are included in the tour rate. In addition, security officers will be hired to provide extra security for the group each of the nights they are at the hotel. Below are listed some of the highlights as well as the features offered by the contract with Capital Tours, Inc.:

- * Fully escorted tour from arrival the first day through departure the last.
- * Accommodations at the Best Western - Springfield, VA with private bath, air conditioned on a quadruple occupancy basis for students, double occupancy basis for adults.
- * Deluxe motor coach service, air conditioned with lavatory facilities.
- * Twelve full meals from a variety of restaurants.
- * Capital Tours, Inc. maintains liability Insurance as required by N.T.A. Each member of your group is covered for up to \$5,000.00 for accidental medical, \$2,000.00 for medical and hospital expense due to illness, up to \$3,000.00 accidental death and dismemberment and \$1,000.00 for accidental dental.

The cost for this tour, including transportation, will be \$750.00 per person, based on capacity of the motor coaches.

The registration date has been established for **December 2, 2015**.

To Register: please complete the attached registration card and mail it in the attached envelope with a **\$250.00 deposit (\$125.00 is non-refundable)** by **December 2, 2015** **OR** you can go to www.capitaltours.net and register on-line. Please make all checks payable to Capital Tours, Inc. and mail to:

Capital Tours, Inc.
200 Merrimack Street, Suite 401
Haverhill, MA 01830

Parents wishing to pay by credit card or via their Pay Pal account must first register their child using the attached registration card. You will be then receive an e-mail confirming your child is registered. Once you receive the e-mail, you will then be able to pay on-line by logging onto www.mycapitaltours.com.

PLEASE NOTE: If the deposit amount is not received - the registration will not be considered complete.

Optional trip cancellation insurance is provided by Travel Insured International for an additional fee of \$37.50. Please contact Capital Tours at 978-373-9140 if you choose this option or check the box on the registration card.

The following payment schedule has been established:

Payment 1	\$250.00 (\$125.00 is non-refundable)	Due: December 2, 2015
Payment 2	\$500.00	Due: April 22, 2016

PLEASE NOTE - the following cancellation policy will be strictly adhered to:

Cancellations postmarked prior to April 22, 2016 - full refund, less \$125.00

After April 22, 2016 - refunds will be subject to additional expenses incurred.

THERE WILL BE NO REFUNDS FOR INDIVIDUAL CANCELLATIONS WITHIN TWO WEEKS OF THE TRIP DEPARTURE DATE.

SPECIAL NOTE: There will be a \$13.00 fee for checks returned for any reason. Capital Tours is not responsible for items left at the hotel or on the motor coaches.

****Capital Tours reserves the right to modify the final trip cost in the unlikely event that motor coach fuel prices increase sufficiently to cause a fuel adjustment to the motor coach portion of the trip. The total increase to the trip cost would not exceed \$10.00 per student.**

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October 7, 2015

C.D. HUNKING SCHOOL "PROPOSED" WASHINGTON, DC ITINERARY

Day 1	6:00 AM	Departure from school
Monday	11:30 AM	Stop at Liberty State Park for lunch (group's expense)
June 6, 2016	4:30 PM	Dinner at National Place and meet with escort
	6:00 PM	Kennedy Center, Jefferson Memorial, FDR Memorial Martin Luther King, Jr., Memorial
	8:30 PM	Check in at the Best Western - Springfield, VA*
Day 2	7:15 AM	Breakfast at the hotel
Tuesday	9:00 AM	Newseum
June 7, 2016	11:15 AM	Lunch at the Ronald Reagan Building
	12:30 PM	U.S. Holocaust Museum - Permanent Exhibit (if available)
	2:15 PM	Embassy Row, National Zoological Park
	5:00 PM	Return to the hotel
	6:45 PM	Dinner at Magill's
	8:30 PM	Lee District Pool
Day 3	6:30 AM	Breakfast at hotel
Wednesday	8:00 AM	World War II Memorial, Lincoln Memorial, Vietnam Memorial, Korean War Veterans
June 8, 2016		Memorial, Iwo Jima Memorial, White House for picture taking (exterior)
	11:00 AM	Group picture at the Capitol Building, U.S. Capitol Building (exterior tour)
	12:00 PM	National Air & Space Museum with lunch, Museum of American History, Museum of
		Natural History
	4:30 PM	Depart for Baseball Game
	7:00 PM	Baseball Game - Baltimore Orioles vs. Kansas City Royals (\$20.00 dinner stipend will be provided)
Day 4	7:00 AM	Breakfast at the hotel
Thursday	8:00 AM	Depart for Mount Vernon - Washington's Estate
June 9, 2016	12:00 PM	King's Dominion (\$20.00 stipend to be provided for lunch)
		Admission for each member of the group - good for all rides in the park (included
		in the tour cost)
	7:00 PM	Depart King's Dominion
	8:15 PM	Dinner at Cracker Barrel in Fredericksburg
	9:30 PM	Depart for Washington
Day 5	7:30 AM	Breakfast at the hotel and check out
Friday	8:30 AM	Arlington National Cemetery
June 10, 2016	10:30 AM	Depart for home
	1:00 PM	Lunch enroute (\$10.00 stipend will be provided)
	6:00 PM	Dinner at McDonald's (group's expense)
	10:30 PM	Estimated time of arrival in Bradford

* Best Western - Springfield
6721 Commerce Street
Springfield, VA 22150
Tel. (703) 922-6100

STUDENT DELUXE

GROUP TRAVEL PROTECTION PLAN

SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES

Trip Cancellation (not applicable if \$0 trip cost)	Trip Cost*
Trip Interruption ((\$500 return air only if \$0 trip cost))	150% of Trip Cost*
Trip Delay - 6 hours	\$750 (\$150/day)
Missed Connection - 3 hours	\$500
Baggage/Personal Effects ((\$250 limit per article, \$500 combined limit for valuables))	\$1,500
Baggage Delay - 24 hours	\$300
Accident & Sickness Medical Expense	\$25,000
Emergency Evacuation & Repatriation	\$100,000
Cancel for Any Reason (CFAR)	Optional
Trip Cancellation coverage up to 48 hours prior to departure; for up to 75% refund. Must be purchased at the time of plan purchase and prior to final trip payment to be eligible for Cancel for Any Reason coverage. If after your final trip payment, this coverage is not available. This benefit is not available to residents of New York State.	
Non-Insurance Worldwide	Included
Emergency Assistance Services	Included

*Up to the lesser of the Trip Cost paid or the limit of Coverage for which benefits are requested and the appropriate plan cost has been paid. Maximum limit of \$10,000

PLAN COST PER PERSON*

Cost of Trip	Rates w/ CFAR
\$1-\$200	\$18.75
\$201-\$400	\$25
\$401-\$600	\$31.25
\$601-\$800	\$37.50
\$801-\$1,000	\$45.83
\$1,001-\$1,500	\$62.50
\$1,501-\$2,000	\$81.25
\$2,001-\$2,500	\$102.08
\$2,501-\$3,000	\$122.91

*CFAR - Cancel For Any Reason Benefit is not available to residents of New York State.

+ The Plan Cost includes insurance and non-insurance services

T-11047

TRAVEL INSURED INTERNATIONAL

A Customer Connected Company

CAPITAL  TOURS, INC.

PAYMENT INFO:

To purchase the Travel Insured Student Deluxe Protection Plan with or without the Cancel For Any Reason option, please email this form with a check to:

Capital Tours, Inc.
200 Merrimack Street, Suite 401
Haverhill, Massachusetts 01830
(978) 373-9140

APPLICATION:

Applicant Name(s): _____

Trip Name: _____

Trip Dates: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Trip Cost: _____

Optional CFAR*: Yes No (please circle)

Premium Amount: _____

Parent/Guardian Signature

Travel Insured International®
P: 800-243-3174 F: 860-528-8005
www.travelinsured.com

GENERAL LIMITATIONS AND EXCLUSIONS

Insurance benefits are not payable for the following: resulting from suicide, attempted suicide or any intentionally self-inflicted injury while sane or insane (states may vary); due to a mental or nervous condition, unless hospitalized; resulting from an act of declared or undeclared war; while participating in maneuvers or training exercises of an armed service; while riding, driving or participating in races, or speed or endurance contests; while mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); while participating as a member of a team in an organized sporting competition; while participating in skydiving, hang gliding, bungee cord jumping, scuba diving or deep sea diving; while piloting or learning to pilot or acting as a member of the crew of any aircraft; received as a result or consequence of being intoxicated, as specifically defined in the Certificate, or under the influence of any controlled substance unless administered on the advice of a Legally Qualified Physician; to which a contributory cause was the commission of or attempt to commit a felony or being engaged in an illegal occupation; due to normal childbirth, normal pregnancy through the first 9 months of pregnancy or voluntarily induced abortion; for dental treatment (except as coverage is otherwise specifically provided herein); which exceed the Maximum Benefit Amount for each attached coverage as shown in the Schedule of Coverage and Services; or; due to a Pre-existing Condition, as defined in the Certificate. The Pre-existing Condition Limitation does not apply to: (a) Emergency Medical Evacuation, Medical Repatriation and Return of Remains coverage; or (b) to coverage purchased prior to Your final Trip payment.

The following limitation applies to Trip Cancellation: All cancellations must be reported directly to the Travel Supplier within 72 hours of the event causing the need to cancel, unless the event prevents it, and then as soon as is reasonably possible. If the cancellation is not reported within the specified 72 hour period, the Company will not pay for additional charges, which would not have, been incurred had You notified the Travel Supplier in the specified period. If the event prevents You from reporting the cancellation, the 72-hour notice requirement does not apply; however, You must, if requested, provide proof that said event prevented him or her from reporting the cancellation within the specified period.

This document contains highlights of the plan. The Plan contains insurance benefits *underwritten by the United States Fire Insurance Company*. Fairmont Specialty and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2015. The Plan also contains non insurance Travel Assistance Services that are provided by an independent organization, OnCall International and not by United States Fire Insurance Company or Travel Insured International. Review the Plan Document for complete terms, including benefits, conditions, limitations and exclusions that apply. The Plan Document will be provided to you by your travel supplier upon purchase of the plan. Coverages may vary and not all coverage is available in all jurisdictions.

Details of Coverage

Restrictions apply - see Plan Document for complete coverage details.

Travel Protection

Trip Cancellation/Trip Interruption

Provides reimbursement up to your full, prepaid, non-refundable trip cost when you are forced to cancel or interrupt due to:

- Unforeseen sickness, accidental injury, or death. (Certain exclusions apply.)
- Strike that causes complete cessation of services.
- Weather causing delay or cancellation of travel.
- Insured is hijacked, quarantined, required to serve on a jury, required to appear as a witness in a legal action, principal place of residence made uninhabitable by fire, flood, or other Natural Disaster; or burglary.
- Bankruptcy or Default of Your Travel Supplier. Coverage is not provided for the Bankruptcy or Default of the agency from whom purchased Your Land/Sea Arrangements.
- Terrorist incident that occurs within the territorial limits of the City listed on Your itinerary;
- You are military personnel, and are called to emergency duty for a disaster other than war.
- Being involved in a traffic accident substantiated by a police report, while en route to departure.
- The death or hospitalization of Your Host at Destination;
- Natural disaster at the site of Your destination which renders accommodations uninhabitable.

Trip Delay

Reimburses up to \$150 per day when you are delayed en route to or from the covered Trip for 6 or more hours.

Covered expenses include:

- Prepaid, unused, non-refundable land and water accommodations
- Additional transportation to join the Trip or return home
- Reasonable additional expenses incurred for meals and lodging.

Missed Connection

Reimburses up to \$500 in unplanned expenses to rejoin your trip when a 3-hour common carrier delay causes you to miss a cruise or trip departure. Expenses include reasonable accommodations, meal expenses, and non-refundable payments for the unused portion of Your Cruise or Trip. Coverage will not be provided to individuals who are able to meet their scheduled departure but cancel their Trip due to Inclement Weather.

Baggage Protection

Baggage/Personal Effects:

Reimburses for loss, theft, or damage to Baggage and Personal Effects up to the maximum benefit. Receipts are required for reimbursement.

Baggage Delay (Outward Journey Only):

Reimburses for expenses of necessary Personal Effects, if Your checked Baggage is delayed or misdirected for more than 24 hours from the time You arrive at the destination stated on the ticket, except travel to final destination or Your place of residence.

Emergency Accident and Sickness Medical Expense:

Up to \$25,000 to cover treatment costs when accident or illness strikes during the trip.

Covered Medical Expenses are necessary services and supplies which are recommended by the attending Physician. They include, but are not limited to:

- Services of a Physician;
- Charges for Hospital confinement and use of operating rooms; charges for anesthetics (including administration);
- X-ray examinations or treatments, laboratory tests; ambulance service; and drugs, medicines, prosthetic and therapeutic services and supplies.

Emergency Medical Evacuation/Repatriation:

Up to \$100,000 to transport you to nearest treatment by U.S. standards and return you home when able to fly. All transportation must be authorized and arranged by the Assistance Company.

Non-Insurance Emergency Assistance Services

The Travel Assistance feature provides a variety of travel related services. Some of the services offered include:

- Medical or legal referral
- Hospital admission guarantee
- Translation service
- Lost Baggage retrieval
- Inoculation information
- Passport / visa information
- Emergency cash advance
- Prescription drug / eyeglass replacement
- Bail bond

Pre-Existing Condition Exclusion Waiver

Available up to final trip payment.

Pre-Existing Conditions are excluded unless the Certificate is purchased up to or before final Trip payment; the booking for the covered Trip must be the first and only booking for this travel period and destination; You purchase the coverage for the full non-refundable cost of Your Trip, and You are not disabled from travel at the time You pay the premium